

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 6, 2025

ATTENDANCE:

MEETING CALLED TO ORDER:

PLEDGE OF ALLEGIANCE:

Motion to approve the following **appointments of Supervisors:**

- **Motion** to appoint Keith Raser as Chairman of the Board, **made by Gregory Hoyer, second by George Fluhr, motion carried.**

- **Motion** to appoint George Fluhr, as Vice-Chairman of the Board made by, **Gregory Hoyer, second by Keith Raser, motion carried.**

Motion to approve the following **list of appointments:**

- Secretary Diana Blume
 - Treasurer Diana Blume
 - Open Records Officer Diana Blume
 - Planning Board Secretary Diana Blume
 - Ambulance Administrator Diana Blume
 - Solicitor Jason Ohliger
Contingent upon production of a valid license
 - Alternate Solicitor Matthew Galasso
Contingent upon production of a valid license
 - Road Master John Knapp
- made by Vice-Chair Fluhr, second by Supervisor Hoyer, motion carried.**

Motion to Appoint Daniel Buttarro as Emergency Management Coordinator, **made by Supervisor Hoyer, second by Chairman Raser, motion carried.**

Motion to approve the following members to the Zoning Hearing Board (Zoning Appeals Board in accordance with Resolution 2004-04):

ZONING HEARING BOARD-3 YEAR TERM

- Zoning Hearing Board (reappoint to Jan 2028) Jack Kirk
 - Zoning Hearing Board (reaffirm to Jan 2026) Donald Worzel
 - Zoning Hearing Board (reaffirm to Jan 2027) Ed Nickles, Sr,
 - Zoning Hearing Board Alternate James Hopkins
 - Zoning Officer Ron Tussell
 - Alternate Zoning Officer (Vacant)
- Motion to approve expenditure by the Zoning Hearing Board for Solicitor of their Election up to \$150.00 per hour.
made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.

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Motion to approve the following members to the Building Hearing Board (Building Appeals Board in accordance with Resolution 2011-05):

BUILDING HEARING BOARD-5 YEAR TERM

- Building Hearing Board (reappoint to Jan 2029) Joan Fuhse
- Building Hearing Board (reaffirm to Jan 2030) Jerry Gilroy
- Building Hearing Board (reaffirm to Jan 2031) Gary Hoyer
- Motion to approve expenditure by the Building Hearing Board for Solicitor of their Election up to \$150.00 per hour.

made by Supervisor Hoyer, second by Chairman Raser, motion carried.

Motion to approve the following members to the Planning Commission:

PLANNING COMMISSION- 4 YEAR TERM

- Planning Commission (reaffirm to Jan 2030) Laura Antonovsky
- Planning Commission (reaffirm to Jan 2027) Roger Saumure
- Planning Commission (reaffirm to Jan 2028) Jeffrey Fushe
- Planning Commission (reappoint to Jan 2029) Gary Hoyer
- Planning Commission (reappoint to Jan 2029) Aaron Robinson
- Planning Commission ALTERNATE Stanley Madurski
- Planning Commission Solicitor Jason Ohliger

made by Supervisor Hoyer, second by Vice-Chair Fluhr, motion carried.

Motion to approve the following:

ENFORCEMENT OFFICERS/ DELEGATES/OTHER APPOINTMENTS

- Flood Plain Management Ron Tussel
- Sewage Enforcement Officer Ron Tussel
Contingent upon production of valid certification
- Building Code Enforcement Codes Inspections, Inc.
Contingent upon production of a valid license
- UDC Delegate Aaron Robinson
- UDC 1st Alternate Delegate Roger Saumure
- UDC 2nd Alternate Delegate Patricia Jeffer
- Township Historian Shohola Township Historical Society
- Road Task Force Delegate John Knapp
- Road Task Force Alternate Delegate Keith Raser
- Maintenance Director John Knapp
- Maintenance/Road Crew Jeffrey Degroat
- Road Crew to Full Time Jake Mills
- Township Engineer John Fuller
- Alternate Township Engineer Keystone Consulting
- Vacancy Board Chairman Elaine Santiago

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- Convention Delegates - All Supervisors & Township Secretary as voting delegates.
- Convention Attendees shall be Supervisors, Secretary, Solicitor, Planning Members and Road Master.

made by Vice-Chair Fluhr, second by Chairman Raser, motion carried

Motion to go into executive session to discuss employees at 1:12pm, made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.

Motion to reconvene Reorganization Meeting at 1:16 pm, made by Supervisor Hoeper, second by Chairman Raser, motion carried.

Motion to adopt the 2025 salary & benefits package for employees as discussed in our executive session and increase pay based on the 2025 Budget that was approved in December 2024, **made by Supervisor Hoeper, second by Chairman Raser, motion carried.**

Motion to affirm the Board of Supervisors as Road Employees, **made by Vice-Chair Fluhr, second by Chairman Raser, motion carried**

Motion to recommend the **2025 salary and benefit package** go to the Board of Auditors, **made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.**

Motion that the **Treasurers Bond** continue at \$2,000,000.00, **made by Supervisor Hoeper, second by Chairman Raser, motion carried.**

Motion to hold regular monthly meetings on the **second Thursday of each month at 6:30pm** at the municipal building, **made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.**

Motion to hold regular Planning Committee meetings on the **third Thursday of each month at 6:30pm;** at the municipal building, **made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.**

Motion to designate the **Tri-County Independent** & the **Pike County Dispatch** as the **official newspapers** for the Township, **made by Vice-Chair Fluhr, second by Chairman Raser, motion carried.**

Motion to designate **Wayne Bank, NBT Bank** and **PLGIT** as the **official depositories** for the Township funds, **made by Vice-Chair Fluhr, second by Chairman Raser, motion carried.**

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Motion to adopt Resolution 2025-01

Resolution 2025-01:

RESOLVED:

that the Shohola Township Board of Supervisors, hereby grants authorization, to the Shohola Township Volunteer Fire & Rescue Department Inc, to respond to alarms for fire, for motor vehicles accidents, and to emergency medical calls and emergency calls both inside and outside the Township of Shohola, where authorized by the law. Authorization is also granted for these organizations to participate in meetings, fire, rescue, emergency medical, and related training, in parades, in celebrations, and in related activities in Pike & Wayne counties in Pennsylvania, and in counties of New York and New Jersey bordering Pike County, Pennsylvania. Upon written request from a nearby municipality the Supervisors may authorize non-emergency public service assistance to that municipality. Authorization is also granted to engage in fundraising activities, including but not limited to fairs, carnivals, banquets, barbecues, bingo, small games of chance, and similar activities conducted in Shohola Township. It is the responsibility of the Fire Department to provide (to the Township and its workers' compensation insurance carrier) a list of all active members who are authorized to participate in any of the above-listed activities. Such list shall be provided on or before February 1, 2025, and shall be updated by the Fire Department from time-to-time as necessary to ensure that all information remains accurate and up-to-date, **made by Chairman Raser, second by Supervisor Hoeper, motion carried.**

Motion to authorize **payment of regular bills upon receipt**, provided such bills are included in the list of bills presented at the next Board of Supervisors Meeting, **made by Vice-Chair Fluhr, second by Chairman Raser, motion carried.**

Motion to Recognize **Clint Malzahn** as **Fire Chief** of the Shohola Volunteer Fire & Rescue, **made by Vice-Chair Fluhr, second by Chairman Raser, motion carried.**

Motion to authorize the **Fire Chief to issue a burn ban** with the approval of at least 2 (two) Supervisors, **made by Supervisor Hoeper, second by Vice-Chair Fluhr, motion carried.**

Motion to reaffirm the following members of the **Park and Recreation Committee for the year 2025:**

- John Knapp
- Diana Blume
- Donna Donato
- Karen Kourtessis
- Jeffrey DeGroat

made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.

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Motion to authorize Shohola Township Zoning Official as **Township Agent** empowered to enforce **Ordinance #43** (Fire Burning Regulations), **made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.**

Motion to authorize, the Zoning Official as Township Agent to enforce the provisions of the Nuisance Ordinance #74, **made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.**

Motion to recognize the **Shohola Railroad and Historical Society, Inc.** as the **official historical society** of Shohola Township, **made by Chairman Raser, second by Vice-Chair Fluhr, motion carried.**

Motion to authorize the **Township Secretary** with the aid of any individual member of the Board of Supervisors to **apply for grants, made by Supervisor Hoeper, second by Chairman Raser, motion carried.**

Motion to recognize the appointment made by Tax Collector, Juli Fuhse of Mary Jo Fuhse as **Deputy Tax Collector.** The Deputy Tax Collector *shall not act* until specifically authorized by the Board of Supervisors, **made by Supervisor Hoeper, second by Chairman Raser, motion carried.**

Motion to authorize the Chairman and Secretary/Treasurer to borrow **funds** in **anticipation** of taxes, should the need arise.

Motion to sign all documents needed by **NBT Bank, Plgit** and **Wayne Bank** to authorize the Board of Supervisors as well as the Secretary/Treasurer as signatories on the **Township Bank** accounts, **made by Supervisor Hoeper, second by Chairman Raser, motion carried.**

Motion to adjourn the Meeting at 1:25pm **made by Chairman Raser, second by Supervisor Hoeper, motion carried.**

Respectfully submitted by,

Diana Blume
Shohola Township Secretary/Treasurer