

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 6, 2025

**ATTENDANCE:**

**MEETING CALLED TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**Motion** to approve the following **appointments of Supervisors:**

- Chairman
- Vice-Chairman

**Motion** to approve the following **list of appointments:**

- Secretary
- Treasurer
- Open Records Officer
- Planning Board Secretary
- Ambulance Administrator
- Solicitor  
Contingent upon production of a valid license
- Alternate Solicitor  
Contingent upon production of a valid license
- Road Master

**Motion to Appoint** Daniel Buttaro as Emergency Management Coordinator.

**Motion** to approve the following members to the Zoning Hearing Board (Zoning Appeals Board in accordance with Resolution 2004-04):

**ZONING HEARING BOARD-3 YEAR TERM**

- Zoning Hearing Board (reaffirm to Jan 2025) Jack Kirk
  - Zoning Hearing Board (reaffirm to Jan 2026) Donald Worzel
  - Zoning Hearing Board (reaffirm to Jan 2027) Ed Nickles, Sr,
  - Zoning Hearing Board Alternate James Hopkins
  - Zoning Officer Ron Tussell
  - Alternate Zoning Officer (Vacant)
- Motion to approve expenditure by the Zoning Hearing Board for Solicitor of their Election up to \$150.00 per hour.

**Motion** to approve the following members to the Building Hearing Board (Building Appeals Board in accordance with Resolution 2011-05):

**BUILDING HEARING BOARD-5 YEAR TERM**

- Building Hearing Board (reappoint to Jan 2029) Joan Fuhse
- Building Hearing Board (reaffirm to Jan 2030) Jerry Gilroy
- Building Hearing Board (reaffirm to Jan 2031) Gary Hoeper
- Motion to approve expenditure by the Building Hearing Board for Solicitor of their Election up to \$150.00 per hour.

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**Motion** to approve the following members to the Planning Commission:

**PLANNING COMMISSION- 4 YEAR TERM**

- |   |                  |
|---|------------------|
| • Planning Commission (reaffirm to Jan 2030)  | Laura Antonovsky |
| • Planning Commission (reaffirm to Jan 2027)  | Roger Saumure    |
| • Planning Commission (reaffirm to Jan 2028)  | Jeffrey Fushe    |
| • Planning Commission (reappoint to Jan 2029) | Gary Hoeper      |
| • Planning Commission (reappoint to Jan 2029) | Aaron Robinson   |
| • Planning Commission ALTERNATE               | Vacant           |
| • Planning Commission Solicitor               | Jason Ohliger    |

**Motion** to approve the following:

**ENFORCEMENT OFFICERS/ DELEGATES/OTHER APPOINTMENTS**

- Flood Plain Management
- Sewage Enforcement Officer  
Contingent upon production of valid certification
- Building Code Enforcement  
Contingent upon production of a valid license
- UDC Delegate
- UDC 1<sup>st</sup> Alternate Delegate
- UDC 2<sup>nd</sup> Alternate Delegate
- Township Historian
- Road Task Force Delegate
- Road Task Force Alternate Delegate
- Maintenance Director
- Maintenance/Road Crew
- Road Crew to Full Time
- Township Engineer
- Alternate Township Engineer
- Vacancy Board Chairman
- Convention Delegates - All Supervisors & Township Secretary as voting delegates.
- Convention Attendees shall be Supervisors, Secretary, Solicitor, Planning Members and Road Master.

**Motion** to adopt the **2025 salary & benefits package for employees as discussed in our executive session.**

**Motion** to affirm the **Board of Supervisors as Road Employees**

**Motion** to recommend the **2025 salary and benefit package** go to the Board of Auditors.

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**Motion** that the **Treasurers Bond** continue at \$2,000,000.00.

**Motion** to hold regular monthly meetings on the **second Thursday of each month at 6:30pm** at the municipal building.

**Motion** to hold regular Planning Committee meetings on the **third Thursday of each month at 6:30pm;** at the municipal building.

**Motion** to designate the **Tri-County Independent** & the **Pike County Dispatch** as the **official newspapers** for the Township.

**Motion** to designate **Wayne Bank, NBT Bank** and **PLGIT** as the **official depositories** for the Township funds.

**Motion to adopt Resolution 2025-01**

**Resolution 2025-01:**

**RESOLVED:**

that the Shohola Township Board of Supervisors, hereby grants authorization, to the Shohola Township Volunteer Fire & Rescue Department Inc, to respond to alarms for fire, for motor vehicles accidents, and to emergency medical calls and emergency calls both inside and outside the Township of Shohola, where authorized by the law. Authorization is also granted for these organizations to participate in meetings, fire, rescue, emergency medical, and related training, in parades, in celebrations, and in related activities in Pike & Wayne counties in Pennsylvania, and in counties of New York and New Jersey bordering Pike County, Pennsylvania. Upon written request from a nearby municipality the Supervisors may authorize non-emergency public service assistance to that municipality. Authorization is also granted to engage in fundraising activities, including but not limited to fairs, carnivals, banquets, barbecues, bingo, small games of chance, and similar activities conducted in Shohola Township. It is the responsibility of the Fire Department to provide (to the Township and its workers' compensation insurance carrier) a list of all active members who are authorized to participate in any of the above-listed activities. Such list shall be provided on or before February 1, 2025, and shall be updated by the Fire Department from time-to-time as necessary to ensure that all information remains accurate and up-to-date.

**Motion** to authorize **payment of regular bills upon receipt**, provided such bills are included in the list of bills presented at the next Board of Supervisors Meeting.

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**Motion** to Recognize **Clint Malzahn** as **Fire Chief** of the Shohola Volunteer Fire & Rescue.

**Motion** to authorize the **Fire Chief to issue a burn ban** with the approval of at least 2 (two) Supervisors.

**Motion** to reaffirm the following members of the **Park and Recreation Committee for the year 2025:**

- John Knapp
- Diana Blume
- Donna Donato
- Karen Kourtessis
- Jeffrey DeGroat

**Motion** to authorize Shohola Township Zoning Official as **Township Agent** empowered to enforce **Ordinance #43** (Fire Burning Regulations).

**Motion** to authorize, the Zoning Official as Township Agent to enforce the provisions of the Nuisance Ordinance #74.

**Motion** to recognize the **Shohola Railroad and Historical Society, Inc.** as the **official historical society** of Shohola Township.

**Motion** to authorize the **Township Secretary** with the aid of any individual member of the Board of Supervisors to **apply for grants**.

**Motion to recognize the appointment** made by Tax Collector, Juli Fuhse of Mary Jo Fuhse as **Deputy Tax Collector**. The Deputy Tax Collector shall not act until specifically authorized by the Board of Supervisors.

**Motion to authorize** the **Chairman and Secretary/Treasurer** to borrow **funds** in **anticipation** of taxes, should the need arise.

**Motion** to sign all documents needed by **NBT Bank, Plgit** and **Wayne Bank** to authorize signatories on the **Township Bank** accounts.

**Motion to adjourn the Meeting.**