

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 3, 2023

ATTENDANCE:

MEETING CALLED TO ORDER:

PLEDGE OF ALLEGIANCE:

- Motion** to approve the following **appointments of Supervisors:**
- Gregory P. Hoepfer as Board Chairman; and
 - Keith W. Raser as Vice-Chairman.
- made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

- Motion** to approve the following **list of appointments:**
- Secretary Diana Blume
 - Treasurer Diana Blume
 - Open Records Officer Diana Blume
 - Planning Board Secretary Diana Blume
 - Solicitor Jason Ohliger
Contingent upon production of a valid license
 - Alternate Solicitor Matthew Galasso
Contingent upon production of a valid license
 - Road Master Robert Myers
- made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to approve the following members to the Zoning Hearing Board (Building Appeals Board in accordance with Resolution 2004-04):

- ZONING HEARING BOARD-3 YEAR TERM**
- Zoning Hearing Board (reaffirm to Jan 2025) Jack Kirk
 - Zoning Hearing Board (reappoint to Jan 2026) Donald Worzel
 - Zoning Hearing Board (reaffirm to Jan 2024) Ed Nickles, Sr,
 - Zoning Hearing Board Alternate James Hopkins
 - Zoning Officer Ron Tussell
 - Alternate Zoning Officer (Vacant)
- Motion to approve expenditure by the Zoning Hearing Board for Solicitor of their Election up to \$150.00 per hour.
- made Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to approve the following members to the Building Hearing Board (Building Appeals Board in accordance with Resolution 2011-05):

- BUILDING HEARING BOARD-5 YEAR TERM**
- Building Hearing Board (reaffirm to Jan 2024) Jeffrey Fuhse
 - Building Hearing Board (reaffirm to Jan 2025) Jerry Gilroy

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- Building Hearing Board (reaffirm to Jan 2026) Gary Hoeper
- Motion to approve expenditure by the Building Hearing Board for Solicitor of their Election up to \$150.00 per hour.
made Vice-Chair Raser, second by Supervisor Fluhr, motion carried.

Motion to approve the following members to the Planning Commission:

PLANNING COMMISSION- 4 YEAR TERM

- Planning Commission (reaffirm to Jan 2026) Laura Antonovsky
 - Planning Commission (reappoint to Jan 2027) Roger Saumure
 - Planning Commission (reaffirm to Jan 2024) Jeffrey Fushe
 - Planning Commission (reaffirm to Jan 2025) Gary Hoeper
 - Planning Commission (reaffirm to Jan 2025) Aaron Robinson
 - Planning Commission ALTERNATE Cordell Bowman
 - Planning Commission Solicitor Jason Ohliger
- made by Chairman Hoeper, second by Vice-Chair Raser, motion carried.**

Motion to approve the following:

ENFORCEMENT OFFICERS/ DELEGATES/OTHER APPOINTMENTS

- Flood Plain Management Ron Tussel
- Sewage Enforcement Officer Ron Tussel
Contingent upon production of valid certification
- Building Code Enforcement Codes Inspections, Inc.
Contingent upon production of a valid license
- UDC Delegate Aaron Robinson
- UDC 1st Alternate Delegate Roger Saumure
- UDC 2nd Alternate Delegate Patricia Jeffer
- Township Historian George J. Fluhr
- Road Task Force Delegate Robert Myers
- Road Task Force Alternate Delegate Keith Raser
- Maintenance Director John Knapp
- Maintenance/Road Crew Jeffrey Degroat
- Township Engineer John Fuller
- Alternate Township Engineer Keystone Consulting
- Vacancy Board Chairman Elaine Santiago
- Pike County Council of Governments Delegate Keith W. Raser
- Convention Delegates All Supervisors & Township Secretary
As Voting delegates

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- Convention Attendees shall be Supervisors, Secretary, Solicitor, Planning Members, and Road Master.
made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.

*Motion to go into executive session at 9:06am, made by Vice-Chair Raser,
second by Supervisor Fluhr, motion carried.*

Meeting reconvened at at 9:17am.

Motion to adopt the 2023 salary & benefits package for employees as discussed in our executive session providing an addition \$1.00 an hour for all employees and the Secretary to go to salary status in accordance with the rate of pay agreed upon in Executive Session **made Supervisor Fluhr second by Vice-Chair Fluhr, motion carried.**

Motion to appoint Ronald Tussell as a part time employee with an additional \$1.00 an hour raise, **made Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to affirm the **Board of Supervisors as Road Employees, made by Vice-Chair Raser, second Supervisor Fluhr, motion carried.**

Motion to recommend the **2023 salary and benefit package** go to the Board of Auditors, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion that the **Treasurers Bond** continue at \$2,000,000.00, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to hold regular monthly meetings on the **second Thursday of each month at 7:30pm** at the municipal building, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to hold regular Planning Committee meetings on the **third Thursday of each month at 7:30pm;** at the municipal building **made by Supervisor Fluhr, second by, Vice-Chair Raser, motion carried.**

Motion to designate the **Tri-County Independent & the Pike County Dispatch** as the **official newspapers** for the Township, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

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Motion to designate **Wayne Bank, NBT Bank and PLGIT** as the **official depositories** for the Township funds, **made by Vice-Chair Raser, second by Chairman Hoeper, motion carried.**

Motion to adopt Resolution 2023-01

Resolution 2023-01:

RESOLVED:

that the Shohola Township Board of Supervisors, hereby grants authorization, to the Shohola Township Volunteer Fire & Rescue Department Inc, to respond to alarms for fire, for motor vehicles accidents, and to emergency medical calls and emergency calls both inside and outside the Township of Shohola, where authorized by the law. Authorization is also granted for these organizations to participate in meetings, fire, rescue, emergency medical, and related training, in parades, in celebrations, and in related activities in Pike & Wayne counties in Pennsylvania, and in counties of New York and New Jersey bordering Pike County, Pennsylvania. Upon written request from a nearby municipality the Supervisors may authorize non-emergency public service assistance to that municipality. Authorization is also granted to engage in fundraising activities, including but not limited to fairs, carnivals, banquets, barbecues, bingo, small games of chance, and similar activities conducted in Shohola Township. It is the responsibility of the Fire Department to provide (to the Township and its workers' compensation insurance carrier) a list of all active members who are authorized to participate in any of the above-listed activities. Such list shall be provided on or before February 1, 2023, and shall be updated by the Fire Department from time-to-time as necessary to ensure that all information remains accurate and up-to-date.

made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.

Motion to authorize **payment of regular bills upon receipt**, provided such bills are included in the list of bills presented at the next Board of Supervisors Meeting **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to Recognize **Clint Malzahn** as **Fire Chief** of the Shohola Volunteer Fire & Rescue, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to authorize the **Fire Chief to issue a burn ban** with the approval of at least 2 (two) Supervisors, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

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Motion to reaffirm the following members of the **Park and Recreation Committee for the year 2023:**

- John Knapp
- Diana Blume
- Bernadette Knapp
- Donna Donato
- Karen Kourtessis

made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.

Motion to authorize Shohola Township Zoning Official as **Township Agent** empowered to enforce **Ordinance #43** (Fire Burning Regulations) **made by Chairman Hoeper, second by, Supervisor Fluhr, motion carried.**

Motion to authorize, the Zoning Official as Township Agent to enforce the provisions of the Nuisance Ordinance #74 **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to recognize the **Shohola Railroad and Historical Society, Inc.** as the **official historical society** of Shohola Township **made Vice-Chair Raser, second by Chairman Hoeper, motion carried.**

Motion to authorize the **Township Secretary** with the aid of any individual member of the Board of Supervisors to **apply for grants, made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to recognize the appointment made by Tax Collector, Juli Fuhse of Mary Jo Fuhse as **Deputy Tax Collector**. The Deputy Tax Collector shall not act until specifically authorized by the Board of Supervisors, **made by Chairman Hoeper, second by, Vice-Chair Raser, motion carried.**

Motion to authorize the Chairman and Secretary/Treasurer to borrow **funds** in **anticipation** of taxes, should the need arise, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

Motion to sign all documents needed by **NBT Bank, Plgit** and **Wayne Bank** to authorize signatories on the **Township Bank** accounts, **made by Supervisor Fluhr, second by, Vice-Chair Raser, motion carried..**

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Motion to advertise Special Meeting for Supervisors to meet with the Fire Department and CMG Enterprises for Wednesday, January 11, 2023 at 6pm, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

Motion to adjourn the Meeting at 9:28am made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.

Respectfully Submitted by:

**Diana Blume
Secretary/Treasurer**