

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 2, 2024

**ATTENDANCE:** Gregory P. Hoeper, Keith W. Raser, George C. Fluhr, Diana Blume, Jason Ohliger and all others on the attached list.

**MEETING CALLED TO ORDER:** 1:00pm

**PLEDGE OF ALLEGIANCE:**

**Motion** to approve the following **appointments of Supervisors:**

- Gregory P. Hoeper as Chairman
  - Keith W. Raser, as Vice-Chairman
- made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

**Motion** to approve the following **list of appointments:**

- Secretary Diana Blume
  - Treasurer Diana Blume
  - Open Records Officer Diana Blume
  - Planning Board Secretary Diana Blume
  - Ambulance Administrator Diana Blume
  - Solicitor Jason Ohliger  
Contingent upon production of a valid license
  - Alternate Solicitor Matthew Galasso  
Contingent upon production of a valid license
  - Road Master John Knapp
- made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

- **Motion to Appoint** Daniel Buttaro as Emergency Management Coordinator,  
**made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to approve the following members to the Zoning Hearing Board (Zoning Appeals Board in accordance with Resolution 2004-04):

**ZONING HEARING BOARD-3 YEAR TERM**

- Zoning Hearing Board (reaffirm to Jan 2025) Jack Kirk
  - Zoning Hearing Board (reaffirm to Jan 2026) Donald Worzel
  - Zoning Hearing Board (reaffirm to Jan 2027) Ed Nickles, Sr,
  - Zoning Hearing Board Alternate James Hopkins
  - Zoning Officer Ron Tussell
  - Alternate Zoning Officer (Vacant)
- Motion to approve expenditure by the Zoning Hearing Board for Solicitor of their Election up to \$150.00 per hour.  
**made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 2, 2024

**Motion** to approve the following members to the Building Hearing Board (Building Appeals Board in accordance with Resolution 2011-05):

**BUILDING HEARING BOARD-5 YEAR TERM**

- Building Hearing Board (reappoint to Jan 2029) Joan Fuhse
- Building Hearing Board (reaffirm to Jan 2025) Jerry Gilroy
- Building Hearing Board (reaffirm to Jan 2026) Gary Hoeper
- Motion to approve expenditure by the Building Hearing Board for Solicitor of their Election up to \$150.00 per hour.

**made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to approve the following members to the Planning Commission:

**PLANNING COMMISSION- 4 YEAR TERM**

- Planning Commission (reaffirm to Jan 2026) Laura Antonovsky
- Planning Commission (reappoint to Jan 2027) Roger Saumure
- Planning Commission (reappoint to Jan 2028) Jeffrey Fushe
- Planning Commission (reaffirm to Jan 2025) Gary Hoeper
- Planning Commission (reaffirm to Jan 2025) Aaron Robinson
- Planning Commission ALTERNATE Cordell Bowman
- Planning Commission Solicitor Jason Ohliger

**made by Chairman Hoeper, second by Vice-Chair Raser, motion carried.**

**Motion** to approve the following:

**ENFORCEMENT OFFICERS/ DELEGATES/OTHER APPOINTMENTS**

- Flood Plain Management Ron Tussel
- Sewage Enforcement Officer Ron Tussel  
Contingent upon production of valid certification
- Building Code Enforcement Codes Inspections, Inc.  
Contingent upon production of a valid license
- UDC Delegate Aaron Robinson
- UDC 1<sup>st</sup> Alternate Delegate Roger Saumure
- UDC 2<sup>nd</sup> Alternate Delegate Patricia Jeffer
- Township Historian Vacant
- Road Task Force Delegate John Knapp
- Road Task Force Alternate Delegate Keith Raser
- Maintenance Director John Knapp
- Maintenance/Road Crew Jeffrey Degroat
- Road Crew to Full Time Jake Mills
- Township Engineer John Fuller

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 2, 2024

- Alternate Township Engineer                                      Keystone Consulting
- Vacancy Board Chairman    Elaine Santiago
- Convention Delegates - All Supervisors & Township Secretary as Voting delegates
- Convention Attendees shall be Supervisors, Secretary, Solicitor, Planning Members and Road Master.  
**made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to put on the website the vacancy of the Township Historian, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

***Motion** to go into executive session to discuss personnel, at 1:06pm made by Vice-Chair Raser, second by Supervisor Fluhr.  
Meeting reconvened at 1:19pm*

**Motion** to adopt the **2024 salary & benefits** package for employees as discussed in our executive session, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

**Motion** to affirm the **Board of Supervisors as Road Employees, made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to recommend the **2024 salary and benefit package** go to the Board of Auditors, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

**Motion** that the **Treasurers Bond** continue at \$2,000,000.00, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to hold regular monthly meetings on the **second Thursday of each month at 6:30pm** at the municipal building, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to hold regular Planning Committee meetings on the **third Thursday of each month at 6:30pm;** at the municipal building, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

**Motion** to designate the **Tri-County Independent & the Pike County Dispatch** as the **official newspapers** for the Township, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 2, 2024

**Motion** to designate **Wayne Bank, NBT Bank and PLGIT** as the **official depositories** for the Township funds, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion to adopt Resolution 2024-01**

**Resolution 2024-01:**

**RESOLVED:**

that the Shohola Township Board of Supervisors, hereby grants authorization, to the Shohola Township Volunteer Fire & Rescue Department Inc, to respond to alarms for fire, for motor vehicles accidents, and to emergency medical calls and emergency calls both inside and outside the Township of Shohola, where authorized by the law. Authorization is also granted for these organizations to participate in meetings, fire, rescue, emergency medical, and related training, in parades, in celebrations, and in related activities in Pike & Wayne counties in Pennsylvania, and in counties of New York and New Jersey bordering Pike County, Pennsylvania. Upon written request from a nearby municipality the Supervisors may authorize non-emergency public service assistance to that municipality. Authorization is also granted to engage in fundraising activities, including but not limited to fairs, carnivals, banquets, barbecues, bingo, small games of chance, and similar activities conducted in Shohola Township. It is the responsibility of the Fire Department to provide (to the Township and its workers' compensation insurance carrier) a list of all active members who are authorized to participate in any of the above-listed activities. Such list shall be provided on or before February 1, 2024, and shall be updated by the Fire Department from time-to-time as necessary to ensure that all information remains accurate and up-to-date, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to advertise a special meeting with the Fire Department and the Board on January 11, 2024 at 4pm, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to authorize **payment of regular bills upon receipt**, provided such bills are included in the list of bills presented at the next Board of Supervisors Meeting, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to Recognize **Clint Malzahn** as **Fire Chief** of the Shohola Volunteer Fire & Rescue **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 2, 2024

**Motion** to authorize the **Fire Chief to issue a burn ban** with the approval of at least 2 (two) Supervisors, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to reaffirm and appoint the following members of the **Park and Recreation Committee for the year 2024:**

- John Knapp
- Diana Blume
- Donna Donato
- Karen Kourtessis
- Jeffrey DeGroat

**made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to authorize Shohola Township Zoning Official as **Township Agent** empowered to enforce **Ordinance #43** (Fire Burning Regulations), **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

**Motion** to authorize, the Zoning Official as Township Agent to enforce the provisions of the Nuisance Ordinance #74, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

**Motion** to recognize the **Shohola Railroad and Historical Society, Inc.** as the **official historical society** of Shohola Township, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion** to authorize the **Township Secretary** with the aid of any individual member of the Board of Supervisors to **apply for grants, made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion to recognize the appointment** made by Tax Collector, Juli Fuhse of Mary Jo Fuhse as **Deputy Tax Collector**. The Deputy Tax Collector shall not act until specifically authorized by the Board of Supervisors, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

**Motion to authorize the Chairman and Secretary/Treasurer** to borrow **funds in anticipation** of taxes, should the need arise, **made by Vice-Chair Raser, second by Supervisor Fluhr, motion carried.**

SHOHOLA TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 2, 2024

**Motion** to sign all documents needed by **NBT Bank, Plgit** and **Wayne Bank** to authorize signatories on the **Township Bank** accounts, **made by Supervisor Fluhr, second by Vice-Chair Raser, motion carried.**

**Motion** to adjourn the Meeting at 1:30pm **made by Chairman Hoper, second by Vice-Chair Raser, motion carried.**

**Respectfully submitted,**

**Diana Blume**  
**Township Secretary/Treasurer**