

SHOHOLA TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 3, 2022

ATTENDANCE: Supervisors; George C. Fluhr, Gregory P. Hoeper, Keith Raser and Solicitor, Jason Ohliger, Secretary, Diana Blume and all others on the attached list.

MEETING CALLED TO ORDER: 11:30am

PLEDGE OF ALLEGIANCE:

Motion to approve the following **appointments of Supervisors:**

- George Fluhr, as Chairman, **made by Keith Raser, second by Gregory Hoeper, motion carried.**
- Gregory Hoeper as Vice-Chairman, **made by George Fluhr, second by Keith Raser, motion carried.**

Motion to approve the following **list of appointments:**

- | | |
|---|-----------------|
| • Secretary | Diana Blume |
| • Treasurer | Diana Blume |
| • Open Records Officer | Diana Blume |
| • Planning Board Secretary | Diana Blume |
| • Solicitor | Jason Ohliger |
| Contingent upon production of a valid license | |
| • Alternate Solicitor | Matthew Galasso |
| Contingent upon production of a valid license | |
| • Road Master | Robert Myers |

Made by Supervisor Raser, second by Vice-Chair Hoeper, motion carried.

Motion to re-appoint Clint Malzhan as Emergency Management Coordinator **made by Chairman Fluhr, second by Supervisor Raser, motion carried.**

Motion to approve the following members to the Zoning Hearing Board (Building Appeals Board in accordance with Resolution 2004-04):

ZONING HEARING BOARD-3 YEAR TERM

- | | |
|--|-----------------|
| • Zoning Hearing Board (reappoint to Jan 2025) | Jack Kirk |
| • Zoning Hearing Board (reaffirm to Jan 2023) | Donald Worzel |
| • Zoning Hearing Board (reaffirm to Jan 2024) | Ed Nickles, Sr, |
| • Zoning Hearing Board Alternate | James Hopkins |
| • Zoning Officer | Ron Tussell |
| • Alternate Zoning Officer | (Vacant) |

Motion to approve expenditure by the Zoning Hearing Board for Solicitor of their Election up to \$150.00 per hour.

Made by Vice-Chair Hoeper, second by Supervisor Raser, motion carried.

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Motion to approve the following members to the Building Hearing Board (Building Appeals Board in accordance with Resolution 2011-05):

BUILDING HEARING BOARD-5 YEAR TERM

- Building Hearing Board (reaffirm to Jan 2024) Jeffrey Fuhse
- Building Hearing Board (reaffirm to Jan 2025) Jerry Gilroy
- Building Hearing Board (reaffirm to Jan 2026) Gary Hoyer
- Motion to approve expenditure by the Building Hearing Board for Solicitor of their Election up to \$150.00 per hour.

Made by Supervisor Raser, second by Chairman Fluhr, motion carried.

Motion to approve the following members to the Planning Commission:

PLANNING COMMISSION- 4 YEAR TERM

- Planning Commission (appoint to Jan 2026) Vacant
- Planning Commission (reaffirm to Jan 2023) Roger Saumure
- Planning Commission (reaffirm to Jan 2024) Jeffrey Fushe
- Planning Commission (reaffirm to Jan 2025) Gary Hoyer
- Planning Commission (reappoint to Jan 2025) Aaron Robinson
- Planning Commission ALTERNATE Vacant
- Planning Commission Solicitor Jason Ohliger

Made by Chairman Fluhr, second by Supervisor Raser, motion carried.

Motion to advertise to fill the Planning Committee vacancies by having applicants submit a letter of interest by Friday, February 4th, 2022, made by **Supervisor Raser, second by Vice-Chair Hoyer, motion carried.**

Motion to approve the following:

ENFORCEMENT OFFICERS/ DELEGATES/OTHER APPOINTMENTS

- Flood Plain Management Ron Tussel
- Sewage Enforcement Officer Ron Tussel
Contingent upon production of valid certification
- Building Code Enforcement Codes Inspections, Inc.
Contingent upon production of a valid license
- UDC Delegate Aaron Robinson
- UDC 1st Alternate Delegate Roger Saumure
- UDC 2nd Alternate Delegate Patricia Jeffer
- Township Historian George J. Fluhr
- Road Task Force Delegate Robert Myers
- Road Task Force Alternate Delegate Keith Raser
- Maintenance Director John Knapp
- Maintenance/Road Crew Jeffrey Degroat
- Township Engineer John Fuller

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- Alternate Township Engineer Keystone Consulting
 - Vacancy Board Chairman Elaine Santiago
 - Convention Delegates All Supervisors & Township Secretary
As Voting delegates
 - Convention Attendees shall be Supervisors, Secretary, Solicitor, Planning Members, Zoning Officer and Road Master.
- Made by Supervisor Raser, second by Vice-Chair Hoeper, motion carried.**

Motion to go into executive session to discuss personnel at 11:43am, made by Supervisor Raser, second by Chairman Fluhr, motion carried. Reconvened at 11:50am.

Motion to increase all employees' salary by \$1.00 per hour, and Solicitor Fee by \$100.00 per month, **made by Supervisor Raser, second by Vice-Chair Hoeper, motion carried.**

Motion to adopt the 2022 salary & benefits package for employees, made by Supervisor Raser, second by Vice-Chair Hoeper, motion carried.

Motion to affirm the Board of Supervisors as Road Employees made by Vice-Chair Hoeper, second by Chairman Fluhr, motion carried.

Motion to recommend the **2022 salary and benefit package** go to the Board of Auditors, **made by Chairman Fluhr, second by Supervisor Raser, motion carried.**

Motion that the Treasurers Bond continue at \$2,000,000.00, made by Chairman Fluhr, second by Vice-Chair Hoeper, motion carried.

Motion to hold regular monthly meetings on the **second Thursday of each month at 7:30pm** at the municipal building **made by Supervisor Raser, second by Chairman Fluhr, motion carried.**

Motion to hold regular Planning Committee meetings on the **third Thursday of each month at 7:30pm**; at the municipal building made by **Chairman Fluhr**, second by **Vice-Chair Hoeper**, **motion carried.**

Motion to designate the Tri-County Independent & the Pike County Dispatch as the official newspapers for the Township, made by Chairman Fluhr, second by Supervisor Raser, motion carried.

Motion to designate Wayne Bank, NBT Bank and PLGIT as the official depositories for the Township funds made by Supervisor Raser, second by Vice-Chair Hoeper, motion carried. .

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Motion to adopt Resolution 2022-01

Resolution 2022-01:

RESOLVED:

that the Shohola Township Board of Supervisors, hereby grants authorization, to the Shohola Township Volunteer Fire & Rescue Department Inc, to respond to alarms for fire, for motor vehicles accidents, and to emergency medical calls and emergency calls both inside and outside the Township of Shohola, where authorized by the law. Authorization is also granted for these organizations to participate in meetings, fire, rescue, emergency medical, and related training, in parades, in celebrations, and in related activities in Pike & Wayne counties in Pennsylvania, and in counties of New York and New Jersey bordering Pike County, Pennsylvania. Upon written request from a nearby municipality the Supervisors may authorize non-emergency public service assistance to that municipality. Authorization is also granted to engage in fundraising activities, including but not limited to fairs, carnivals, banquets, barbecues, bingo, small games of chance, and similar activities conducted in Shohola Township. It is the responsibility of the Fire Department to provide (to the Township and its workers' compensation insurance carrier) a list of all active members who are authorized to participate in any of the above-listed activities. Such list shall be provided on or before February 1, 2022, and shall be updated by the Fire Department from time-to-time as necessary to ensure that all information remains accurate and up-to-date, **made by Chairman Fluhr, second by Supervisor Raser, motion carried.**

Motion to authorize **payment of regular bills upon receipt**, provided such bills are included in the list of bills presented at the next Board of Supervisors Meeting **made by Supervisor Raser, second by Chairman Fluhr, motion carried.**

Motion to Recognize **Jeffrey DeGroat** as **Fire Chief** of the Shohola Volunteer Fire & Rescue, **made by Vice-Chair Hoeper, second by Supervisor Raser, motion carried.**

Motion to authorize the **Fire Chief to issue a burn ban** with the approval of at least 2 (two) Supervisors, **made by Vice-Chair Hoeper, second by Chairman Fluhr, motion carried.**

Motion to reaffirm the following members of the **Park and Recreation Committee for the year 2022:**

- John Knapp
- David Myers
- Diana Blume

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- Bernadette Knapp
- Donna Donato

Made by made by Supervisor Raser, second by Chairman Fluhr, motion carried.

Motion to authorize Shohola Township Zoning Official as **Township Agent** empowered to enforce **Ordinance #43** (Fire Burning Regulations), **made by Vice-Chair Hoeper, second by Supervisor Raser, motion carried.**

Motion to authorize, the Zoning Official as Township Agent to enforce the provisions of the Nuisance Ordinance #74, **made by Supervisor Raser, second by Chairman Fluhr, motion carried.**

Motion to recognize the **Shohola Railroad and Historical Society, Inc.** as the **official historical society** of Shohola Township, **made by Supervisor Raser, second by Chairman Fluhr, motion carried.**

Motion to authorize the **Township Secretary** with the aid of any individual member of the Board of Supervisors to **apply for grants, made by Supervisor Raser, second by Vice-Chair Hoeper, motion carried.**

Motion to recognize the appointment made by Tax Collector, Juli Fuhse of Mary Jo Fuhse as **Deputy Tax Collector**. The Deputy Tax Collector shall not act until specifically authorized by the Board of Supervisors, **made by Vice-Chair Hoeper, second by Supervisor Raser, motion carried.**

Motion to authorize the Chairman and Secretary/Treasurer to borrow **funds** in **anticipation** of taxes, should the need arise, **made by Supervisor Raser, second by Chairman Fluhr, motion carried.**

Motion to sign all documents needed by **NBT Bank, Plgit and Wayne Bank** to authorize signatories on the **Township Bank** accounts, **made by Supervisor Raser, second by Chairman Fluhr, motion carried.**

Motion to adjourn the Meeting at 11:57, made by Supervisor Raser, second by Chairman Fluhr, motion carried.